

Government of West Bengal
Department of Industries, Commerce & Enterprises
4, Abanindra Nath Thakur Sarani, Kolkata-700016
Administration Branch

No : 120 -IC&E/O/ADN/DIB-MIS/02/19

Dated, Kolkata, the 18th April, 2019

NOTIFICATION

Whereas, as per New Coal Distribution Policy (NCDP), published by Gol on 18th October, 2007, there is a smooth process for issuance of coal consumption certificate upto maximum use of 10000 MT per annum in respect of Small & medium sector units which are entitled to get coal from Coal India Ltd through West Bengal Mineral Development & Trading Corporation Ltd (WBMTDCL) being the State Nodal Agency by dint of Fuel Supply Agreement with Coal India Ltd on behalf of such units;

And whereas, there is no such practice to issue certificate for use of coal above 10,000 MT per annum for large scale industrial units;

And whereas, it is felt necessary that such mechanism is required to be put in practice for smooth issuance of end use of coal certificate.

Therefore, the Government in this Department after careful consideration and consultation with the MSME&T Deptt. has decided upon the following procedure for issuance of the said certificate in case of the large scale industrial units/ the units having annual coal consumption above 10,000 MT per annum ;

1. Industrial units will submit the prayer to the District Magistrate concerned for obtaining such certificate.
2. It will be enquired by the GM, DIC of the concerned district as per direction of the District Magistrate.
3. District Magistrate will send the report along with Inspection Report of GM, DIC to the Director of Industries, West Bengal for issuance of such certificate.
4. Finally, Director of Industries, West Bengal will act as a State Nodal Agency for issuance of existence and operational status certificate / end use certificate for such industrial units.
5. In this regard, Specimen of Application Form and Checklist are enclosed for ready reference.

By order of the Governor

Sd/- (A. Banopadhyay)

Additional Chief Secretary

to the Government of West Bengal

Copy forwarded for information and necessary action to :-

1. The Additional Chief Secretary, MSME & T Department, Government of West Bengal.
2. The Special Secretary, Deptt. of I.C&E
3. The DI, WB. *She is requested to arrange necessary checking of the day to day Stock Registers for running companies and the DPR for yet to be operationalised companies to judge the requirement of a plant. She is also requested to arrange for generation of a permanent number for the first application of a company so that in future the requirement of a plant may be tracked.*
4. The MD, WBMTDCL
- ✓ 5. The District Magistrate, District (All)
6. The OSD to the MIC of this Department.
7. The Director, MSME. *He is requested to notify all the GMs of all the DICs.*
8. The Director, Mines & Minerals, WB
9. Guard File


18/4/19

Joint Secretary

to the Government of West Bengal

CONDITIONS OF CERTIFICATE

1. The company must submit Quarterly Coal Consumption Report to this Directorate for the project/unit - stating amount of Coal received, consumed and the balance - stock within 10th of April, July, October and January
2. The Certificate may be revoked if it is detected subsequently that information furnished by the Company is false/incorrect.
3. Non-compliance or violation of any of the aforesaid conditions will make this certificate liable to be stand revoked.

Director of Industries,
West Bengal.



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF INDUSTRIES
'Shilpa Sadan' 8th floor,
4, Abanindranath Tagore Sarani, Kolkata-700016

Certificate of Existence/ Operation and End Use of Coal

Application Enrolment No.		Date	
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Govt. of WB	Factory Registration No.	Date	
Govt. of India/W.B.	IEM(A) : NO./SIA/IMO/Year	Date	
ROC-GOI/Other	CIN/Regn.	Date	
WBPCB	CO (Consent to Operate) No.	Date	

1	Name of the Company/Firm	
2	Office Address with e-mail, phone/fax	
3	Location	
(a)	P.O.	
(b)	P.S.	
(c)	Block/Municipality	
(d)	District	
4	Power Supply Agency and Consumer No.	
5	Item (s) of Production	Installed Annual Capacity
6	Consumption of Coal	Annual Consumption in tonne
	Purpose	
(a)	As Fuel/ Energy	
(b)	As Raw Material	
7	Last Date of Inspection	
8	Validity period of this Certificate	Up to 31 st March 20..

This Certificate is being issued subject to the conditions mentioned overleaf.

Director of Industries,
West Bengal.

20. Item of Manufacture with installed Capacity :

Item(s) of Manufacture	Installed Capacity	Actual Production Previous FY	Tentative Production Current FY

21. Stock Register of Coal maintained : Yes/ No

22. Annual Consumption/ Requirement of Coal (April ____ to March ____):

	Pervious (FY) in tonne	Current (FY) in tonne
As Fuel/Energy		
As Raw Material		

- CERTIFIED that the information furnished in this application are true to the best of my knowledge and belief.
- I/We also undertake that the provisions of any law or rules or regulations or statutes of the State Government or Central Government will not be violated by implementation of the project for which certificate is being prayed for.
- I / We further undertake to obtain permission or licence or clearance, in whatever nomenclature, as may be required under any law or rules or regulations or statutes of the State Government or Central Government, at the appropriate stage of implementation of the aforesaid project.

Signature of the applicant _____

Name and Designation of the Signatory _____

Place: _____ Date and Seal of the Industrial Unit

Documents (Self Attested Copies) to be enclosed:

1. Certificate of Incorporation from Registrar of Companies/ Certificate of Registration of Partnership Firm/ of Co-operative Societies, from the competent authority.
2. A statement of the names and addresses of the Directors/Partners/Owners of the company.
3. A copy of the Reference No. and Date of Acknowledgement of IEM (Part -B) / EM (Part-II) or Letter of Intent /Industrial License/Other Government approval.
4. Environmental Clearance with Capacity issued by the concerned authority.
5. PAN.
6. TAN
7. GST Registration Certificate
8. PF Registration Certificate
9. ESI Registration Certificate
8. Pages of Stock Register of Coal showing consumption of coal for the past year
9. No Objection Certificate (Consent to Establish) from WBPCB valid up to date and valid Consent to Operate issued by WBPCB.
10. Power supply agreement and Electricity Consumption Bills for last 03 (Three) months.

(13)

APPLICATION FORM FOR CERTIFICATE OF COAL CONSUMPTION

1. **Name of the Unit:**
Name of Group of Companies:
Local Office Address:
Telephone No.: Fax No.:
E-mail Address:

2. **Address of Registered Office :**
Telephone No.: Fax No.:
E-mail Address:

3. **Location/address of the Unit:**
Police Station & Post Office:
Municipality/Block:
District:
Telephone No: Fax No:

4. **Name and Designation of a contact person**
(Not below the Rank of General Manager
Of the company) :
Telephone/Mobile No.: Fax No:
E-mail Address:

5. **Location of other unit (if any) in West Bengal :** Location District

6. **Constitution:**
[Private/Public Ltd/Co-operative/Partnership/Others]
Date of establishment/Incorporation/
Registration of Company/co-operative:
7. **Power Supply Agency & Consumer No:**
8. **Factory Registration No. Date and Validity :**
9. **IEM No.(Part-A and Part-B) :**

10. **NOC (Consent to Establish) No. and Date:**
11. **CO (Consent to Operate) No., Date and Valid Till :**
12. **Environmental Clearance with Capacity :**
13. **GST Registration No. :**
14. **TAN :**
15. **PAN :**
16. **PF Registration No:**
17. **ESI Registration No.**
18. **No. of workers (ESI & PF registered) : As per PF _____ & As Per ESI _____**
19. **Trade Licence No. Date and validity:**

Check-list for Disposal of Applications for COAL CONSUMPTION CERTIFICATE BY Director of Industries, WB

POINTS OF CHECKING DOCUMENTS		REQUIRED PARTICULARS/INFORMATION FOUND			
1	Date of receiving application (printed copy)				
2	Name of the applicant co.				
3	Full office address (Registered/ Local) with phone no., fax no. and email address				
4	List of Directors/Partners of Company with address:	Submitted/Not Submitted			
5	ROC Certificate/CIN: Issuing Authority, no., date of issue				
6	Acknowledgement for IEM (Part-A & B)/ License/LOI: no. & date of issue				
7	Location of the manufacturing unit				
(a)	As per Application				
(b)	As per IEM (Part-A/Part-B)				
(c)	As per CO(Consent to Operate) from WBPCB				
8	Actual Location of Unit as found on physical verification				
(a)	PO & PS				
(b)	Block/Municipality and District				
9	Product and Capacity	Item	Capacity	Item	Capacity
(c)	As per Production Register/ Other Documents verified (Please Mention the Documents verified at (d) below)				
(d)					
10	Status of the manufacturing unit:	Existing and operational / Closed			
11	Category as per pollution control norms of WBPCB:	RED/ORANGE/GREEN/ EXEMPTED			
12	Particulars of CO (Consent to Operate) of WBPCB				
(a)	Memo. No. and Date of Issue of CO				
(b)	Name of Co. mentioned in CO				
(c)	Location of the unit mentioned in CO				
(d)	Products/Service Items mentioned in CO				
(e)	Product/Service Item-wise Capacity mentioned in CO				
(f)	Requirement of Coal as per CO				
13	PAN				
14	TAN				
15	GST NO.				
16	Power Supply agency with Consumer No.				
(a)	Consumption (KWH) for last three months	Month/Year KWH	Month/Year KWH	Month/Year KWH	

Signature of Inspecting Officer with date

(Name & Designation of Inspecting Officer)

Authenticated by:

Name, Designation, Seal